



Avion Express is the largest Lithuanian Airline providing Aircraft on Charter and ACMI basis to airlines worldwide. Avion Express is going through a substantial growth period now operating 16 Airbus 319/320/321 type aircraft for various customers around the world. Avion Express headquarters are in Vilnius, Lithuania.

# Rostering Officer

## WORK DESCRIPTION:

- Long/ short term crew planning;
- Calculating and monitoring crew duties according flight time limitations (EASA FTL/ Company manuals) ;
- Direct communication with crew members, information providing;
- Worldwide logistic arrangements for crew members;
- Crew Qualifications monitoring;
- Crew training records administration;
- Crew planning system administration;
- Other relevant duties according operational needs.

## REQUIREMENTS:

- Good communication and team working skills;
- Ability to work under the pressure;
- Ability to analyze and prioritize multiple tasks;
- VGTU AGAI degree would be an advantage;
- Fluent English language, Spanish would be an advantage;
- Experience in commercial aviation would be an advantage;
- Working Knowledge of Subpart Q would be an advantage;

## SPECIAL WORKING CONDITIONS:

- Ability to work in shifts, including night time.

## COMANY OFFERS:

- interesting and responsible work in a growing Lithuanian company;
- competitive salary.

Please apply to: [cv@flyavex.com](mailto:cv@flyavex.com)