



Avion Express is the largest Lithuanian Airline providing Aircraft on Charter and ACMI basis to airlines worldwide. Avion Express is going through a substantial growth period now operating 13 Airbus 320, 1 Airbus 319 aircraft, 2 Airbus 321 will be added to fleet shortly. Avion Express is based in Vilnius, Lithuania.

Due to the planned expansion of the company, we are now recruiting personnel to the following position.

Operations Engineer

Duties:

- Full technical customization and revision storage of the Flight Operations documents;
- Flight Operations document follow-up and distribution to the Avion Express Intranet, Electronic Flight Bag (EFB) System and aircraft library;
- Collection and data processing of CATII/III reports;
- Aircraft relevant FMS navigational data base creation and distribution;
- Full EFB System administration;
- Maintaining proper information and task sharing with Technical Pilot about technical documentation changes;
- Providing proper information to the Operations Engineering Manager for establishment of the standard operating procedures in relation to the EFB-System, whenever amendments are implemented;
- Providing proper information to the Head of Training for the implementation of related procedures in the respective training modules, whenever amendments to the system are made and coordinated with the Operations Engineering Manager.
- Dissemination of safety and/or operationally relevant information to the Operations Engineering Manager and other flight operations department managers;
- Follow up applicable regulatory requirements, manufacturers communication and other relevant information from external sources within the area of his/her responsibility;
- Safety performance, assurance of security and integrity of EFB system(s) and relevant data, as well as all functions within the area of his/her responsibility;
- Promotion of safety awareness, reporting and feedback in the area of his/her responsibility;
- Other relevant tasks and duties as may be required and duly notified by the Operations Engineering Manager and/or Head of Flight Operations.

SKILLS AND QUALIFICATIONS:

- University degree in Aviation or final years in aviation institute;
- Good knowledge of English language (spoken and written);
- Good computer skills;
- Ability to work under the pressure;
- Ability to analyze and prioritize multiple tasks;
- Good communication and team working skills;
- Flexible self-starter, able to work using initiative.



Avion Express is the largest Lithuanian Airline providing Aircraft on Charter and ACMI basis to airlines worldwide. Avion Express is going through a substantial growth period now operating 13 Airbus 320, 1 Airbus 319 aircraft, 2 Airbus 321 will be added to fleet shortly. Avion Express is based in Vilnius, Lithuania.

Due to the planned expansion of the company, we are now recruiting personnel to the following position.

EXPERIENCE:

- The ideal candidate must be well organized with the ability to multi-task, work under pressure alone and in the team, maintaining a polite and professional manner at all times;
- Experience in airline operations and/or technical documentation management would be advantage.

COMPANY OFFERS:

- Interesting and responsible work in a growing Lithuanian company;
- The ability to work under the schedule compatible with the studies
- Competitive salary.

Please apply till 2017-04-30 at cv@flyavex.com